

BYO Laptop Intune Company Portal

What is Intune?

Intune is a secure mobile management system that allows you to use school Wi-Fi, emails, learning applications and websites on personal devices.



Installing Intune

These instructions will show you how to enrol a BYO Windows device into Intune and install an application. This process may take up to 15 minutes to complete.

Before you start, please have ready the email address and password that has been supplied to you by the school. If you do not have this information, you will not be able to successfully complete the installation. Please contact your school to obtain these details.

If you are completing this process at the beginning of the school year, the email address and password will be provided before devices are required to be brought to school.

These instructions are for Windows 10. Windows 11 is much the same. You may find some of the screens look different to the ones provided here if you have a different version of Windows or if there are changes made to Intune.

If the installation fails at any time, please re-open the Intune app and try again.

Please note: If you have any problems with installing Intune or using it afterwards, please contact your school for assistance.



Windows and BYOx

Windows S mode

If your Windows BYOx Laptop is in S Mode you' II need to switch out. To check if a laptop is in S Mode you can run the Winver app to check. If it says S mode, read on to find out how to switch out or skip ahead to the next section.

About Windows	\times
🗲 Windows 10	
Microsoft Windows Version 1909 (OS Build 18363.900) © 2019 Microsoft Corporation. All rights reserved.	
The Windows 10 Pro in S mode operating system and its user interface are protected by trademark and other pending or existing intellectual property rights in the United States and other countries/regions.	

Windows S is a specific configuration of Windows that exclusively uses apps in the Microsoft Store. Apps not in the Microsoft Store are unable to be installed.

How do I Switch out of S-Mode?

- 1. On your PC running Windows 10 in S mode, open **Settings** > **Update & Security** > **Activation**.
- Find the Switch to Windows 10 Home or Switch to Windows 10 Pro section, then select the Go to the Store link.

Note: Don't select the link under **Upgrade your edition of Windows**. That's a different process that will keep you in S mode.

3. On the page that appears in Microsoft Store (**Switch out of S mode** or a similar page), select the **Get** button. After you confirm this action, you'll be able to install apps from outside Microsoft Store.

Antivirus Apps

Question: Do I need to Purchase any special Antivirus software?

Answer: No. Microsoft Defender Antivirus is inbuilt with Windows 10 and 11 Operating systems. Addition Antivirus software quite often conflicts with the school firewall and filtering already in place.





Step 1. Install Intune

This video guide will provide instructions on how to enrol your Windows device into Intune.

1a Connect to the internet and select the **Windows icon** at the bottom left hand corner of your screen.



1b Select the **person** icon.

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1c Select Change account settings.

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1d For Windows 11 users – Click Accounts on the sidebar. Then Click on the screen that appears click the Access work or school button. Proceed to step 1f







1d For Windows 10 - Select **Access work or school**. If your account is already listed, select it and then select **Disconnect**. Then select **Connect**.

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010010 01001 01110	Email & accounts	+ Connect
nsupdate1	Sign-in options	
11028 11028 11028	Access work or school	Connect with work and school
nsupdate2	R. Family & other users	Select Manage or disconnect from work or Connect to access resources on your work

1e Select Access work or school. If your account is already listed, select it and then select Disconnect. Then select Connect.



1f Enter your school *@eq.edu.au* email address and select **Next**.



BYO Laptop Program (Year 4 to Year 6)

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Set up a work or	school account	
You'll get access to resour work or school might cont change. For specific info a	es like email, apps, and the net rol some things on this device, bout this, ask them.	work. Connecting means your such as which settings you can
flast1@eq.edu.au]
Alternate actions:		
Alternate activity.	na device as your organization's	and give your experimention
These actions will set up the full control over this device	e.	and give your organization
These actions will set up the full control over this device Join this device to Azure A	e. ctive Directory	and give your organization

The username may appear in the Username field in the Managed Internet Service screen. If not, please enter your username, password, accept the 1g terms and conditions, and Sign in.

Queensland Government Department of Education	
Managed Internet Service Sign in with your username and passecond Username * flast1 Password * encoditions of use and privacy statement Bign in Cherge my passecol	Note: Do not use a Microsoft account



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1h Please select **Done**.



1i Check your account has been added. Your account details will be displayed.



Select the Windows icon at the bottom left-hand corner. Wait for the

^{1j} Company Portal app to install.



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Please restart your device. Select the Windows icon at the bottom left-

^{1k} hand corner, then the power symbol and then restart.



Settings will differ for everyone and you may be prompted to change

¹¹ your password. If you are, please do so.

When your device has restarted, the Intune set up is completed. It may take up to 15 minutes to finish installing. You can use your device in the meantime but please keep it connected to the internet.





Step 2. Install apps

Select the **Windows icon** at the bottom left hand corner of the screen, and then open the Company Portal application. If requested, sign in with your school user name and password.



2b Select **Show all** to see the apps your school has indicated you require.

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Send feedback	Microsoft Corporation
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2c Select an app to install. In this example, we will use Word Mobile.



2d Select the **Install** button.





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2e A downloading message will be displayed during installation.



2f The app has finished installing.

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\bigcirc	Installed
	Reinstall

To check your app has installed, select Installed apps and see

2g it in the list. Click the back arrow Company Portal to install additional apps, repeating steps b to g.

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Search for apps	Installed apps Filter: All statuses \checkmark
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