

# BYO Laptop Program (Year 4 to Year 6)

Pimpama State School



## BYO Laptop Acceptable Use Policy

Pimpama State School's Bring Your Own (BYO) device programs provide students with the opportunity to bring their own iPad (Prep to Year 3) or Laptop (Year 4 to Year 6) to school, and engage with cutting-edge, 21<sup>st</sup> century learning.

**Laptop use commences at school from the beginning of Week 2 of Term 1.**

### Student Responsibilities

To support engagement in the BYO program, students:

- bring their device each day, charged and ready for learning.
- download the InTune Company Portal app using their school username and password to connect to the Department of Education network and access school apps. All apps are purchased by the school, and are provided to students for the duration of their enrolment.
- only access the internet via the Department of Education network while on the school grounds.
- only use school appropriate apps while at school.
- store their device safely in their bag before and after school.
- only use their device during designated learning times.
- only use their own device, and do not share BYO devices with other students.

### Parent/Carer Responsibilities

To support their child's engagement in the BYO program, parents/carers:

- complete and sign an Acceptable Use Agreement with the student, agreeing to the expectations outlined in the Student Code of Conduct.
- provide a suitable, durable case and protective sleeve to transport the device in.
- ensure careful monitoring of the content on devices while not at school.
- ensure 4G/5G mobile network connections on devices are removed or password protected. Students are not permitted to access unfiltered networks while on the school grounds.
- back up important files as required. Pimpama State School staff will not be held liable for any accidental erasure of files and in the unfortunate event that this did occur; parents/carers will be responsible for restoring these.
- support their child with the student responsibilities.

### Staff Responsibilities

To support engagement of students in the BYO program, teachers:

- explicitly teach responsible use of devices
- monitor appropriate use of devices through the use of the classroom app (Prep to Year 3) and AB Tutor (Year 4 to Year 6)
- ensure students and parents/carers are familiar with Pimpama State School's BYO devices policies.
- implement expectations for BYO device use.
- who see a student not following the expectations outlined, will take reasonable action to ensure the commitments outlined in this policy are met.
- issue disciplinary consequences for students who breach this aspect of the Student Code of Conduct.

**For further information, please view the full BYO Laptop Charter available on the school website at <http://www.pimpamass.eq.edu.au>.**

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## Acceptable Use Agreement

*Please complete the following permission form and return to your child's classroom teacher. Students must return a signed Acceptable Use Agreement to engage with the BYO Laptop Program.*

### PARENT COPY

The following is to be **READ** and **COMPLETED** by both the **STUDENT** and **PARENT/LEGAL GUARDIAN**:

- We have read, understood and accept the BYO Laptop Acceptable Use Policy.
- We agree to abide by the above rules.
- We are aware that any breaches of the Student Code of Conduct may result in my/my child's immediate removal from the system for a specified period as per the school's Student Code of Conduct and in relation to the severity of the offence.

**Student's Name:** ..... **Year:** .....

**(PLEASE PRINT)**

**Student's Signature:** ..... **Date:**    /    /

**Parent's/Guardian's Name:** .....

**(PLEASE PRINT)**

**Parent's/Guardian's Signature:** ..... **Date:**    /    /

✂.....

### SCHOOL COPY

The following is to be **READ** and **COMPLETED** by both the **STUDENT** and **PARENT/LEGAL GUARDIAN**:

- We have read, understood and accept the BYO Laptop Acceptable Use Policy.
- We agree to abide by the above rules.
- We are aware that any breaches of the Student Code of Conduct may result in my/my child's immediate removal from the system for a specified period as per the school's Student Code of Conduct and in relation to the severity of the offence.

**Student's Name:** ..... **Year:** .....

**(PLEASE PRINT)**

**Student's Signature:** ..... **Date:**    /    /

**Parent's/Guardian's Name:** .....

**(PLEASE PRINT)**

**Parent's/Guardian's Signature:** ..... **Date:**    /    /