

Enrolment Policy

Pimpama State School



Compulsory Education

All children must be enrolled in an educational institution between the ages of 6 and 17 unless given a dispensation by the Minister of Education.

School Enrolment Management Policy

Pimpama State School has an Enrolment Management Policy. All students, whose principal place of residence is within the school's catchment area/s, are eligible for enrolment at the school. Admissions to all year levels can be made at any time during the school year, with children being placed into the appropriate year level according to age/previous school history. Parents who wish to enrol their children at the school will need to demonstrate that the students' principal place of residence is within the catchment area. Current proof of residency at the address indicated can be provided by way of one of each of the following:

- One primary source – a current lease agreement, or current rates notice, or unconditional sale agreement, **and**
- One secondary source – a utility bill (e.g. electricity, gas).

Please refer to the following website to determine catchment requirements

<http://www.qgso.qld.gov.au/maps/edmap/>

Eligibility

Education Queensland requires that a child may be enrolled in a State School if he/she will attain the age of five (5) years on or before the 30th of June in the year in which they commence.

Proof of Age

The following proof of age must be presented before admission:

- Child's Birth Certificate

Enrolments will commence as long as sufficient proof of age has been sighted and all enrolment forms have been submitted prior to this day.

Booklist

A list of requirements, as far as books and stationery items are concerned, will be published at the end of each year for the ensuing year. Pre-packed book pack arrangements are currently made with SchoolStuff.

Transferring Your Child

If you are transferring your child to another school, a student departure form is required to be filled out indicating the child's last day of attendance. A certificate of transfer will be requested from the Principal of the school to which the child will be transferring to. This certificate will be issued upon receipt of letter of request as stated above. Contact the office regarding this certificate.

Court Orders

The school must be informed immediately of any court orders relevant to any child enrolled at the school.