

## BYO Laptop Getting Started

The following checklist outlines important tasks to get your laptop ready for the BYO Laptop Program. Please ensure the following tasks have been completed prior to bringing your laptop.

1. Set-up your Laptop

Ensure you have your laptop stored in a safe travel case with accessories. Our purchasing portals have a range of appropriate devices and accessories.

2. Read, Sign and Return the BYO Laptop Information and Consent Form

The [BYO Laptop Information and Consent Form](#) can be downloaded from the school website. A print copy will be provided during the first week of school.

3. Know your school (MIS) login

Your teacher will give you your MIS login details at the beginning of the school year.

4. Download and install Company Portal app, and sign in using student username and password.



Use the [BYO Laptop Company Portal how to guide](#) to sign in to the [Company Portal](#) app. Sign in using your child's MIS login details.

5. Set your homepage in your web browser/s to the Pimpama State School Student SharePoint.

Set your homepage in your web browser/s to the [Pimpama State School Student SharePoint](#). It is a good idea to download multiple web browsers including [Microsoft Edge](#), [Google Chrome](#), and [Mozilla Firefox](#).

6. Download BYO Laptop Software

All required software will be available to download for free through the Company Portal App. Microsoft Office and Microsoft Office 365 are free for all students. For software or websites where a subscription is required, the school has paid for this subscription. Login details for these websites and software will be provided to students at the beginning of the school year. This step can be completed at school.