

Pimpama State School P & C Association
Treasurer's Report 28 February 2022

Balance as per the Bank Statement 28/02/2022	\$36,519.87
Add Outstanding Deposits	
Less Outstanding Cheques	
Reconciled Bank Balance 28/02/2022	\$36,519.87

Commencing Cashbook Balance 1/02/2022		\$30,001.19
Add Total Deposits including		\$21,731.32
- Canteen sales for 19 days trading (Temp Menu)	8,047.10	
- Uniform sales for 0 days trading	10,295.90	
- 150th Proceeds - Memorabilia Sales	143.82	
- Refund of Deposit - Dreamworld	2,750.00	
- Family Contributions	494.50	
Less Total Expenditure including		\$15,212.64
- Canteen purchases	1,584.33	
- Uniform Shop Expenses	7,550.25	
- Bank fees	134.62	
- Tfr to Debit card account	1,204.76	
- Family Contributions	450.00	
- Software Subscriptions	42.00	
- Event Catering - Leader's Lunch	292.95	
- Museum Expenses - Posters	163.20	
- Gross wages	3,299.49	
- Superannuation Accrued	329.94	
- PAYG Withholdings Paid	1,200.00	
- Superannuation Paid	927.49	
Less - Accrued payroll expenses	(781.94)	
Less - Payments made via debit card	(1,184.45)	
Closing Cashbook Balance 28/02/2022		\$36,519.87

Online Saver Account Balance @ 1/02/2022	\$44,891.14
Add Interest received	\$0.38
Online Saver Account Balance @ 28/02/2022	\$44,891.52

Society Cheque Account Balance @ 01/02/2022	\$509.10
Balance transfers to top up account to \$500 balance	\$1,204.76
Less Total Expenditure including	\$1,184.45
- Canteen expenses (Included above)	892.20
- Other expenses (Included above)	292.25
Society Cheque Account Balance @ 28/02/2022	\$529.41

Add Other Cash	\$250.00
- Canteen Float	\$150.00
- Uniform Shop Float	\$100.00
Total Available Funds 28/02/2022	\$82,190.80

- A Monthly profit & Loss Statement is attached
- A Year-to-Date Profit & Loss Statement is attached
- A list of transactions for the month is attached

I request that the Treasurer's Report be accepted and payments as listed be endorsed.

Christine Dean

Profit and Loss

Pimpama State School P & C Association For the month ended 28 February 2022

FEB 2022

Trading Income	
Canteen Sales	8,047.10
Interest Income	0.38
Uniform Shop Sales	10,295.90
150th Proceeds	143.82
Total Trading Income	18,487.20
Cost of Sales	
Canteen Expenses	1,584.33
Uniform Shop Expenses	7,550.25
150th Celebration Expenses	(2,750.00)
Museum Expenses	163.20
Total Cost of Sales	6,547.78
Gross Profit	11,939.42
Operating Expenses	
Bank Fees	134.62
School - Family Contributions	(44.50)
School Contributions - Event Catering	292.95
Software Subscriptions - Xero	42.00
Superannuation	329.94
Wages and Salaries	3,299.49
Total Operating Expenses	4,054.50
Net Profit	7,884.92

FEB 2022

1. Canteen - Trading	
Canteen Sales	8,047.10
Canteen Expenses	(1,584.33)
Superannuation	(329.94)
Wages and Salaries	(3,299.49)
Total Canteen - Trading	2,833.34

FEB 2022

2. Uniform Shop - Trading	
Uniform Shop Sales	10,295.90
Uniform Shop Expenses	(7,550.25)
Total Uniform Shop - Trading	2,745.65

Profit and Loss

Pimpama State School P & C Association For the 2 months ended 28 February 2022

JAN-FEB 2022

Trading Income	
Canteen Sales	8,227.60
Interest Income	0.76
Uniform Shop Sales	25,533.49
150th Proceeds	143.82
Total Trading Income	33,905.67
Cost of Sales	
Canteen Expenses	3,409.55
Uniform Shop Expenses	25,017.75
150th Celebration Expenses	(2,750.00)
Museum Expenses	163.20
Total Cost of Sales	25,840.50
Gross Profit	8,065.17
Operating Expenses	
Bank Fees	219.27
Floats	250.00
School - Family Contributions	(43.95)
School Contributions - Event Catering	292.95
Software Subscriptions - Xero	84.00
Superannuation	329.94
Wages and Salaries	3,664.41
Total Operating Expenses	4,796.62
Net Profit	3,268.55

JAN-FEB 2022

1. Canteen - Trading

Canteen Sales	8,227.60
Canteen Expenses	(3,409.55)
Superannuation	(329.94)
Wages and Salaries	(3,664.41)
Total Canteen - Trading	823.70

JAN-FEB 2022

2. Uniform Shop - Trading

Uniform Shop Sales	25,533.49
Uniform Shop Expenses	(25,017.75)
Total Uniform Shop - Trading	515.74

Cheque Account Transactions

Pimpama State School P & C Association

For the period 1 February 2022 to 28 February 2022

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	GST
Cheque Account								
		Opening Balance		30,001.19	-	30,001.19	-	-
1 Feb 2022	Receive Money	Eftpos - Canteen						
1 Feb 2022	Receive Money	Eftpos - Uniform Shop		45.50		30,046.69	45.50	
2 Feb 2022	Receive Money	Eftpos - Uniform Shop		153.00		30,199.69	153.00	
2 Feb 2022	Spend Money	CBA Merchant fees		1,321.00		31,520.69	1,321.00	
2 Feb 2022	Receive Money	Eftpos - Canteen			134.34	31,386.35	(134.34)	
3 Feb 2022	Receive Money	Eftpos - Uniform Shop		66.50		31,452.85	66.50	
3 Feb 2022	Receive Money	Eftpos - Canteen		890.00		32,342.85	890.00	
4 Feb 2022	Receive Money	Eftpos - Canteen		39.50		32,382.35	39.50	
4 Feb 2022	Receive Money	Eftpos - Uniform Shop		44.50		32,426.85	44.50	
7 Feb 2022	Spend Money	Superannuation		1,228.00		33,654.85	1,228.00	
7 Feb 2022	Receive Money	Eftpos - Canteen			927.49	32,727.36	(927.49)	
7 Feb 2022	Spend Money	Pimpama State School		30.00		32,757.36	30.00	
7 Feb 2022	Receive Money	Eftpos - Uniform Shop			100.00	32,657.36	(100.00)	
7 Feb 2022	Receive Money	Flexischools		824.00		33,481.36	824.00	
7 Feb 2022	Spend Money	Hospitality Superstore		98.90		33,580.26	98.90	
7 Feb 2022	Receive Money	Flexischools			75.13	33,505.13	(75.13)	
7 Feb 2022	Bank Transfer	Bank Transfer from Cheque Account to Debit Card Account		741.32		34,246.45	741.32	
7 Feb 2022	Spend Money	ATO			149.16	34,097.29	(149.16)	
8 Feb 2022	Receive Money	Eftpos - Canteen			1,200.00	32,897.29	(1,200.00)	
9 Feb 2022	Receive Money	Eftpos - Uniform Shop		44.50		32,941.79	44.50	
9 Feb 2022	Receive Money	Eftpos - Canteen		687.50		33,629.29	687.50	
10 Feb 2022	Receive Money	Eftpos - Canteen		42.50		33,671.79	42.50	
				72.80		33,744.59	72.80	

Cheque Account Transactions

DATE	SOURCE	DESCRIPTION	REFERENCE	DEBIT	CREDIT	RUNNING BALANCE	GROSS	GST
21 Feb 2022	Receive Money	Flexischools		148.35	-	42,335.74	148.35	
22 Feb 2022	Receive Money	Eftpos - Canteen		40.50	-	42,376.24	40.50	
23 Feb 2022	Spend Money	Cassandra Sande'isan		-	163.20	42,213.04	(163.20)	
23 Feb 2022	Receive Money	Eftpos - Canteen		91.00	-	42,304.04	91.00	
23 Feb 2022	Bank Transfer	Bank Transfer from Cheque Account to Debit Card Account		-	122.35	42,181.69	(122.35)	
23 Feb 2022	Spend Money	Perma-a-Pleat		-	7,550.25	34,631.44	(7,550.25)	
23 Feb 2022	Spend Money	Pimpama State School		-	150.00	34,481.44	(150.00)	
23 Feb 2022	Receive Money	Stripe		143.82	-	34,625.26	143.82	
23 Feb 2022	Receive Money	Eftpos - Uniform Shop		681.00	-	35,306.26	681.00	
24 Feb 2022	Receive Money	Eftpos - Uniform Shop		15.00	-	35,321.26	15.00	
24 Feb 2022	Receive Money	Eftpos - Canteen		83.60	-	35,404.86	83.60	
25 Feb 2022	Receive Money	Eftpos - Uniform Shop		58.00	-	35,462.86	58.00	
25 Feb 2022	Receive Money	Cash		347.00	-	35,809.86	347.00	
25 Feb 2022	Receive Money	Eftpos - Canteen		35.00	-	35,844.86	35.00	
28 Feb 2022	Spend Money	Cinch		-	42.00	35,802.86	(42.00)	
28 Feb 2022	Bank Transfer	Bank Transfer from Cheque Account to Debit Card Account		-	434.71	35,368.15	(434.71)	
28 Feb 2022	Receive Money	Flexischools		430.32	-	35,798.47	430.32	
28 Feb 2022	Spend Money	Amber Jones		-	1,631.04	34,167.43	(1,631.04)	
28 Feb 2022	Receive Money	Flexischools		2,302.99	-	36,470.42	2,302.99	
28 Feb 2022	Receive Money	Flexischools		49.45	-	36,519.87	49.45	
Total Cheque Account				21,731.32	15,212.64	36,519.87	6,518.68	
Closing Balance				36,519.87	-	36,519.87	-	
Total				21,731.32	15,212.64	6,518.68	6,518.68	



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14th March 2022

Pimpama State School P&C Association

Uniform Shop Report

1. Summary of matters rising from the previous meeting

Stock has is slowly arriving that was ordered prior to me temporarily taking over uniform shop on Friday 18th February 2022.

Some skorts are still on backorder.

Socks are on backorder.

Polos and Check Shirts should be arriving first week in April – Copy of order attached.

2. Correspondence in / out

- Emails to and from suppliers
- Statement & Invoices from Perm-A-Pleat
- Invoice from MackaHat

3. Financial Statement

Stock on Hand

Unknown stocktake will be done last week of school to get accurate figures

Stock Sold since last meeting

Flexi Schools \$ 3,242.00

Over the Counter Sales \$2,156.00

Total: \$5,398.00

Stock on Order – Mr Charles \$19,813.86 Including GST and approx + (Waiting on figures of stock still outstanding from Perm-A-Pleat as it has been delivered in dribs and drabs).

Warehoused Stock - \$14,906.45 (323 x Jackets)

Update from Perm-A-Pleat received by email 14th March 2021 that all remaining skorts or shorts on backorder (majority skorts size 8) will be delayed until at least 1st June 2022.

Update on Mr Charles Polo Shirt & Check Shirt order will be here 1st April 2022.



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4. Matters for Approval from P&C

- Executive Decisions for approval received from Kelly to order shorts that were presold however missed off previous order and hats as we had none of the three smaller sizes. All these orders have now been received (currently smallest hat not in stock but plenty of all the other sizes) – Copy of purchase approvals attached
- Price Increases – See attached Tables
Prices of many of our items have increased already or are going to be increased soon. I have proposed a price increase on some items to continue to hold firm on an average of 30% profit margin. Beginning 16th April 2022.
- Would also like to run a sale run down current lines as we are currently holding an excessive amount of some items. Sale to run when I can get it up to 15th April 2022?

5. Other Matters

Rebecca from Mr Charles has requested we sign another supply agreement, copy of our existing agreement was sent through from 2018 along with a new form. We currently have a \$253.20 Credit with Mr Charles.

Katie-Jane Lawrence
Temporary Uniform Shop Convenor

Enc:
Copy of Sales Summary for over the counter sales
Copy of Sales Summary for Flexi Schools Sales
2021 Presented and actual 2021 figures
2022 Costing figures
2 x Approved Order Request Forms and copies of orders made
Copy of Mr Charles Order for Polos & Check Shirts
February Statement & Invoices from Perm-A-Pleat
Invoice from MackaHat
Copy of all Quotation Prices for Perm-A-Pleat supplied items
Copy of Existing Supply Agreement with Mr Charles
Blank Supply Agreement from Mr Charles
Copy of Credit Note with Mr Charles

2021 Pimpama State School Uniform Shop

PREVIOUS CONVENOR PRICES

ACTUAL PREVIOUS FIGURES

Item	2021 Cost Price	Sale Price	Difference	Profit Percentage	Item	2021 Cost Price	Sale Price	Difference	Profit Percentage
Polo Shirt	\$25.50	\$35.00	\$9.50	37.25%	Polo Shirt	\$25.50	\$35.00	\$9.50	37.25%
Formal Shirt	\$24.00	\$40.00	\$16.00	66.67%	Formal Shirt	\$26.40	\$40.00	\$13.60	51.52%
Jackets	\$41.95	\$50.00	\$8.05	19.19%	Jackets	\$43.95	\$50.00	\$6.05	13.77%
Trackpants	\$27.96	\$37.00	\$9.04	32.33%	Trackpants	\$27.96	\$37.00	\$9.04	32.33%
Skorts - Size 2-4	\$19.40	\$25.00	\$5.60	28.87%	Skorts - Size 2-4	\$21.34	\$25.00	\$3.66	17.15%
Skorts - Size 16-24	\$27.00	\$25.00	-\$2.00	-7.41%	Skorts - Size 16-24	\$29.92	\$25.00	-\$4.92	-16.44%
Shorts - Size 2-14	\$17.20	\$25.00	\$7.80	45.35%	Shorts - Size 2-14	\$18.92	\$25.00	\$6.08	32.14%
Shorts - Size 16-18	\$20.00	\$25.00	\$5.00	25.00%	Shorts - Size 16-18	\$22.00	\$25.00	\$3.00	13.64%
Shorts Size - S-XXXL	\$22.00	\$25.00	\$3.00	13.64%	Shorts Size - S-XXXL	\$24.20	\$25.00	\$0.80	3.31%
Socks	\$5.83	\$7.50	\$1.67	28.64%	Socks	\$6.16	\$7.50	\$1.34	21.75%
Stockings	\$7.81	\$10.00	\$2.19	28.04%	Stockings	\$7.81	\$10.00	\$2.19	28.04%
Library Bags	\$13.09	\$15.00	\$1.91	14.59%	Library Bags	\$13.09	\$15.00	\$1.91	14.59%
School Bags	\$35.14	\$50.00	\$14.86	42.29%	School Bags	\$42.57	\$50.00	\$7.43	17.45%
Laptop Bags	\$11.34	\$30.00	\$18.66	164.55%	Laptop Bags	\$12.48	\$30.00	\$17.52	140.38%
Hats	\$12.65	\$15.00	\$2.35	18.58%	Hats	\$12.65	\$15.00	\$2.35	18.58%

Average Percentage Profit of All Items in Uniform Shop

37.17%

Average Percentage Profit of All Items in Uniform Shop

28.36%

2022 Pimpama State School Uniform Shop

Proposed 2022 Price Increases

Item	2022 Cost Price inc GST	Proposed Increase	Proposed Price	Profit	Profit Percentage 2022
Polo Shirt	\$25.50	NIL	\$35.00	\$9.50	37.25%
Formal Shirt	\$26.40	NIL	\$40.00	\$13.60	51.52%
Jackets	\$46.15	\$10.00	\$60.00	\$13.85	30.01%
Trackpants	\$27.96	NIL	\$40.00	\$12.04	43.06%
Skorts - Size 2-4	\$21.34	\$2.00	\$27.00	\$5.66	26.52%
Skorts - Size 16-24	\$29.92	\$2.00	\$27.00	-\$2.92	-9.76%
Shorts - Size 2-14	\$18.92	\$2.00	\$27.00	\$8.08	42.71%
Shorts - Size 16-18	\$22.00	\$2.00	\$27.00	\$5.00	22.73%
Shorts Size - S-XXXL	\$24.20	\$2.00	\$27.00	\$2.80	11.57%
Socks	\$6.41	\$0.50	\$8.00	\$1.59	24.75%
Stockings	\$7.81	NIL	\$10.00	\$2.19	28.04%
Library Bags	\$13.51	NIL	\$15.00	\$1.49	11.03%
School Bags	\$43.85	\$5.00	\$55.00	\$11.15	25.43%
Laptop Bags	\$12.85	NIL	\$30.00	\$17.15	133.46%
Hats	\$13.20	\$3.00	\$18.00	\$4.80	36.36%
Thick Elastics 4pk	\$2.75	NIL	\$4.00	\$0.25	9.09%
Thin Elastics 8pk	\$2.48	NIL	\$4.00	\$1.52	61.29%
Scrunchie	\$3.30	-\$3.00	\$5.00	\$1.70	51.52%
2 Colour Sports Box	\$6.05	NIL	\$8.00	\$1.95	32.23%
Pony Tail Ribbons 2Pk	\$6.60	NIL	\$8.00	1.4	21.21%
				Average Profit %	34.50%

2022 Pimpama State School Uniform Shop

Proposed SALE ITEMS

Item	2022 Cost Price inc GST	Proposed Price	Profit	Profit Percentage 2022
Jackets	\$46.15	\$48.00	\$1.85	4.01%
Trackpants Size 2 & 4	\$27.96	\$30.00	\$2.04	7.30%
Laptop Bags	\$12.85	\$20.00	\$7.15	55.64%
			Average Profit %	22.32%

P&C meeting - Principal's Report

14 March 2022

Current Enrolments: 836

	Prep	Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	
2022	118	116	129	131	116	112	114	836

Budget – documents presented

- Budget Overview Report
- Balance Sheet Summary
- School Financial Snapshot

Facilities

- Successful in achieving grant to cover half cost of Big Blue – Schools Refresh program
- Regional facilities to organise and repair water damage to astro-turf path from Lomandra to oval: planned to be completed by 25 March (weather permitting)
- \$20000 co-contribution from Helping Hands to school project – look at playground upgrade
- Hall hirer
 - Basketball club: Monday nights

Teaching and learning

- Curriculum planning
 - COVID and flooding interruptions
 - Adjustments to planning to ensure effective teaching and learning of ACARA
 - DOL assisting where requested for consistency
- Parent/Teacher Interviews
 - School online Booking System (SOBS) open
 - Parents encouraged to make time; make contact to organise if need outside of online availability
- 150th Celebration and Pimpama Day
 - 1st April (Friday): celebrating history of Pimpama through Arts and Culture
- Religious Instruction
 - Anticipated to return in Term 2
 - RI Easter Show: 23rd March 9:45-10:30am

Community

- Cross Country
 - Decision to postpone made in consideration of grounds allowing time for community notification
 - Initially moved when known that restrictions would ease
- Easter Hat Parade
 - 1st April
- COVID restrictions
 - Visitors attending a school site to work or volunteer must be fully vaccinated.
 - Visitors are kindly reminded not to visit a school if you are sick.
 - Parents and carers are welcome on school sites and are not required to be fully vaccinated. You may be asked to check in via the Check In Qld app .
 - Parents or carers who are working or volunteering at a school site must be fully vaccinated for COVID-19.
 - Adults are kindly reminded to maintain physical distancing at all times, especially at drop-off and pick-up time, in the car park, outside classrooms and at the school gate.

Agenda items:

- Flood appeal
-