Pimpama State School

Your Child, Our Student, Their Future

PIMPAMA STATE SCHOOL

PARTNERS IN EDUCATION

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Our Teaching and Learning Vision

We encourage students at Pimpama State School to follow their dreams; celebrate their talents; and pursue a path of lifelong learning. With the fast-paced digital world we are currently living in, our student's need a pathway supporting their learning in the 21st century.

Bring Your Own iPad means exactly that: students bring their own iPad to school, for the purposes of learning. BYO iPad is one way Pimpama State School enables a 1-to-1 device approach as part of our contemporary learning environment. It is about personalised access to learning 365 days of the year. Our view of technology needs to change from it being all about having access to 'games' but rather to having access to 'creative learning opportunities'.

Students and staff are responsible for the security, integrity, insurance and maintenance of their personal mobile devices and their private network accounts.

The department has carried out extensive research regarding bring your own devices within Queensland state schools. The research built on and acknowledged the distance travelled in implementing 1-to-1 computer to student ratio classes across the state, and other major technology rollouts.

We have chosen to support the implementation of a BYO iPad model because it:

- recognises the demand for seamless movement between school, work, home and play

- is a program that assists students to improve their learning outcomes in a contemporary educational setting

- assists students to become responsible digital citizens and enhances the teaching learning process and achievement of student outcomes, as well as the skills and experiences that will prepare them for their future studies and careers.

The BYO iPad concept recognises the important role that parents and caregivers play as partners in learning and allows students to use the same digital devices at school and at home.

Information and Communication Technology

At Pimpama State School, we are constantly updating, evaluating and assessing the digital skills and tools that will enable our students to use digital tools effectively, preparing them for the skills they will need throughout their lives. Our student's classroom learning experiences will be differentiated using the SAMR model to incorporate opportunities for the use of iPads.

SAMR Model
Redefinition
Modification
Augmentation
Substitution

Transformation		
Redefinition	Technology allows for creation of new tasks, previously inconceivable	Use of iBooks Author to create media rich ePub books
Modification	Technology allows for significant task redesign	Camera function to record oral retells, recording of reading
Augmentation	Technology acts as a direct tool substitute, with functional improvement	Basic functions of eBooks are used such as Read To Me and dictionary definitions
Substitution	Technology acts as a direct tool substitute, with no functional change	eBooks are used in reading groups
Enhancement		

SAMR: Puentedura, R. R., Ph.D., SAMR model.

Our world is changing :

The rapid pace of change in our world is generating new social, personal and learning demands. We are responding to this change by creating inclusive school communities that nurture wellbeing and build the skills students need for their future.

The Pimpama State School BYO iPad Program

The BYO iPad program is designed to help students keep up with the demands of the 21st century. Helping students become responsible digital citizens will enhance not only what we do in the classroom, but also give students skills and experiences that will prepare them for their future studies and career.

Important Information about BYO iPad:

- Any iPad which is to be used as a part of the BYO iPad program will need to be registered with the school. Parents/Guardians will need to fill out and sign our 'Acceptable Use Agreement', before students can bring them to school to use in the classroom.
- Insurance of all BYO iPads is the responsibility of the Parent/Guardian. No responsibility will be taken by the school or others for damage. iPads will need to be taken to the classroom by the students and placed on the iPad rack each morning. Classrooms will be opened from 8:40am. Devices will be locked in the classrooms during the day.
- Parents/Guardians are required to provide suitable, durable casing and a protective bag to transport the device in.
- If alternative arrangements for the storage of iPads during school week days is required because your child catches the bus or attends before/after school care, then please see your child's class teacher to negotiate this.
- Personal devices are not to be shared and are not be handled by other students.
- iPad support sessions will be provided for parents requiring assistance, please check the newsletter for days and times.
- Parents are to ensure careful weekly monitoring of the content of the camera roll.
- It is the responsibility of the Parent/Guardian to make sure the device is fully charged ready to start each day.
- Students will be provided with wireless Internet access on our school network. *3G/4G connections* will not be allowed and parents will have to remove or password-protect their 3G/4G connections, so students do not have access to an unfiltered network while at school. The standard filter which is currently provided on the school network will apply to BYO iPads.

- The school Acceptable Use Agreement and Behaviour Policy will outline the sanctions for inappropriate use of devices and the school network. Responsible Digital Citizenship and cyber-safety is a component of the curriculum.
- It is the responsibility of parents to back up any files, photographs and their apps to iTunes as appropriate. Although every care will be taken, the Staff of Pimpama State School will not be held liable for any accidental erasure of apps, files or photos and in the unfortunate event that this did occur; parents will be responsible for restoring these through iTunes.
- All teachers have access to school iPads during class time that can be borrowed for set whole class activities.
- We advise the students through our cyber education programs that they should be 13 years to set up social networking accounts.
- App List- Agreed download of all 'Must Have' apps prior to the start of week one of every term is part of our agreement. Apps will be a combination of paid and free apps, most Apps will be appropriate for use in all year levels. Attempts will be made to keep the cost of Apps to a minimum.

BYO iPad program Frequently Asked Questions

How will student owned devices be stored? During the school day, iPads will be stored inside the classroom in the docking station. iPads will be locked inside the classroom during break times when the classroom is unsupervised. iPads will not be stored at school overnight, on weekends or during school holidays.

Will the children have to bring their iPad home every day? Yes, student owned iPads will travel to and from school, with the student each day. To protect your child's iPad the following is encouraged but ultimately the choice of each individual family:

1. Screen protectors.

2. Heavy Duty protective case for use within the classroom.

3. Carry case for transportation.

4. We highly recommend that you have the iPad covered by your choice of insurance, or checking with your insurance company about adding your iPad to your personal insurance policy.

What consideration has been made to the financial situation of families? Financial consideration was very important to the school and P&C. An investment in an iPad for a Prep student (2019) is an investment into 4 years of education. The school will provide devices so that students without iPads can still access the curriculum alongside their peers.

What are the benefits of my child bringing their own iPad? Your child will have access to personalised learning opportunities in an engaging and intuitive format 365 days of the year. They will have the opportunity to build on learning experiences and document their learning journey. It is another tool for helping your child to learn.

How much of the school day will my child be on their iPad? The amount of time your child spends on their iPad will depend on the lesson intent and the objective. As a guide, it is expected that the devices will be used at school for no more than one hour per day.

Why is the iPad the device of choice and not androids? We have chosen to use iPads as our infrastructure for the past 6 years has been based on this. We have interactive whiteboards in every classroom each with their own Apple TV. All the teachers in our school have their own class iPad in which they use to create engaging lessons for their students.

What will I need to do once I purchase an iPad? Any iPad which is to be used as part of the BYO iPad program, will need to be registered with the school at the start of the year. Parents will be required to read and sign an Acceptable Use Policy.

How will iPads be connected to the school network? Students will be provided with wireless internet access on our school network. 3G connections will not be allowed and parents will have to remove or password protect their 3G connections so students do not have access to an unfiltered network while at school. The standard filter which is currently provided on the school network will apply to BYO iPads.

What happens if a student uses the device inappropriately? The school Acceptable Use Agreement and Behaviour Policy will outline the sanctions for inappropriate use of devices and the school network.

What if I choose not to purchase an iPad for my child? All class teachers have access to school iPads during class time that can be borrowed for whole class activities. Each year the number of school iPads distributed to classes is on a needs basis and depends on how many students per class participate. Students will still be given an equal opportunity at learning and accessing the curriculum as their peers that have an iPad.

What apps do I need to download onto my child's iPad? A list of required apps for your child's year level is sent out during the first week of school. Apps will be a combination of both free and paid apps (no more than $50).

Information for Students and Parents about Acceptable Usage

This document defines the Responsible Use Policy for student use of the Pimpama State School Computer Systems as part of BYO iPad Program. Its main purpose is to encourage the acceptable and responsible use of the facilities available to the students through the provision of clear usage guidelines. Students authorised to use the school's computer systems also have Internet and Electronic Mail access.

The BYO iPad Program is designed to help students keep up with the demands of the 21st century. Helping students become responsible digital citizens will enhance not only what we do in the classroom, but also give students skills and experiences that will prepare them for their future studies and career.

Pimpama State School deems the following to be responsible use and behaviour by a student:

It is expected that students will use school devices, their own devices and network infrastructure for:

- accessing and utilising school approved apps at school:
- assigned class work and assignments set by teachers;
- developing appropriate literacy, communication and information skills;
- authoring text, artwork, audio and visual material for publication on the Intranet or Internet for educational purposes as supervised and approved by the school;
- conducting general research for school activities and projects;
- communicating or collaborating with other students, teachers, parents or experts in relation to school work;
- accessing online references such as dictionaries, encyclopaedias, etc.
- researching and learning through the Department's e-learning environment.
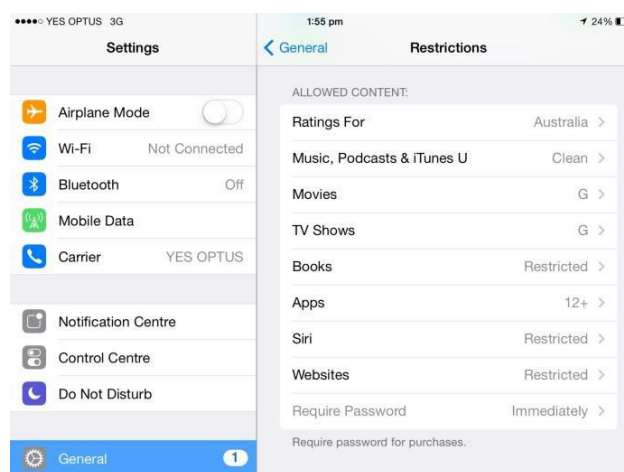
At Pimpama State School, teachers use the Classroom App to provide active supervision of student iPads, guide student learning and differentiate instruction. Student devices will be

connected to the teacher's iPad once they commence using the iPads. Students will be required to allow minor permissions to ensure the app is used to its full potential.

In addition to this, Pimpama State School states that:

- Students and their parents/guardians are responsible for the insurance, security, maintenance and integrity of their individual devices and their network accounts.
- Accidental/wilful damage, loss or theft of the iPad must be covered by the owner's insurance prior to bringing the device to school.
- Owners of the iPad are responsible for the backing up of purchased apps, files and photos on a daily basis.
- Students and their parents/guardians are required to register their device/s with Pimpama State School prior to connecting to the school network and use their MIS details (e.g. jsmit23) to protect their account. Under no circumstances should passwords be divulged to any other user on the system. If users have any reason to suspect that their account security may have been compromised or tampered with, it should be reported immediately to their teacher.
- Students must bring their iPads to school fully charged and ready for use.
- Accidental damage to a device is the owner of the device's responsibility. Students and their parents/guardians will be held responsible for the wilful and deliberate misuse or inappropriate behaviour resulting in damage to another student's device. In the event of a dispute regarding the cause of damage to a device, the Principal will be the arbitrator.
- Information dispatched from the school network is a reflection on how the global community perceives the school. All students using the systems are encouraged to show that they are positive ambassadors for Pimpama State School. No obscene, inflammatory, racist, discriminatory or derogatory language should be used in electronic mail or any other form of network communication.
- Students using the system must not at any time attempt to access other computer systems, accounts or unauthorised network drives or files or to access other people's devices without their permission and without them present.
- Students must not record, photograph or film any students or school personnel without the express permission of the supervising teacher.
- Photos, images, videos of students and/or staff must not be uploaded/shared on the Internet or social media.
- Social media accounts must be disabled during school hours.

- Students must get teacher permission before copying files from another user. Copying files belonging to another user without express permission may constitute plagiarism and/or theft.
- Students will not copy software, information, graphics, or other data files that may violate copyright laws without warning and be subject to prosecution from agencies to enforce such copyrights.
- The school will educate students regarding cyber bullying, privacy considerations, safe Internet and email practices and health and safety regarding the physical use of electronic devices. Students have a responsibility to behave in line with these safe practices.
- Parent/Guardian is responsible for weekly checks of the content on the camera roll.
- iPads must have a protective case at all times. All other devices require a protective case when not in use. All devices must be clearly identified (e.g. engraved for security) with the student name.
- Parents are responsible for the monitoring and modelling of the correct social protocol on social media. (Remember children are not to have Facebook accounts until they turn 13.)
- Printing: students will have access to the printers at school; however they will be required to seek permission to print materials.
- The following settings need to be set to limit the content.

Pimpama State School deems the following to be unacceptable use and behaviour by a student:

It is unacceptable for students to:

- use the IT resources in an unlawful manner;
- download, distribute or publish offensive messages or pictures;
- cyber bully, insult, harass or attack others or use obscene or abusive language;
- deliberately waste printing and Internet resources;
- damage any electronic devices, printers or the network equipment;
- commit plagiarism or violate copyright laws; (e.g. use of illegally downloaded games and music, and illegal sharing of games and music)
- use unsupervised Internet chat;
- send chain letters or Spam e-mail (junk mail);
- access 3G/4G networks on school premises (disable this feature prior to coming to school)
- knowingly download viruses or any other programs capable of breaching the Department's networks security;
- handle and use another student's device without teacher authorisation.
- be operating the iPad device before and after school without teacher permission.
- prevent teachers from actively supervising student devices through the Classroom App.

Misuse and breaches of acceptable usage

- Students should be aware that they are held responsible for their actions while using the internet and online communication services. Students will be held responsible for any breaches caused by other person(s) knowingly using their account to access internet and online communication services.
- The school reserves the right to restrict/remove access of personally owned mobile devices to the intranet, internet, email or other network facilities to ensure the integrity and security of the network and to provide a safe working and learning environment for all network users. The misuse of personally owned mobile devices may result in disciplinary action which includes, but is not limited to, the withdrawal of access to school supplied services.

Privacy and confidentiality

- Students must not use another student or staff member's username or password to access the school network or
- another student's device, including not trespassing in another person's files, home drive, email or accessing unauthorised network drives or systems.
- Additionally, students should not divulge personal information via the internet or email, to unknown entities or for reasons other than to fulfil the educational program

- requirements of the school. It is important that students do not publish or disclose the email address of a staff member or student without that person's explicit permission. Students should also not reveal personal information including names, addresses, photographs, credit card details or telephone numbers of themselves or others. They should ensure that privacy and confidentiality is always maintained.

Intellectual property and copyright

- Students should never plagiarise information and should observe appropriate copyright clearance, including acknowledging the original author or source of any information, images, audio etc. used. It is also important that the student obtain all appropriate permissions before electronically publishing other people's works or drawings. The creator or author of any material published should always be acknowledged. Material being published on the internet or intranet must have the approval of the principal or their delegate and have appropriate copyright clearance.

- Copying of software, information, graphics or other data files may violate copyright laws without warning and be subject to prosecution from agencies to enforce such copyrights.

Monitoring and reporting

- Students should be aware that all use of internet and online communication services can be audited and traced to the account of the user.

- All material on the device is subject to audit by authorised school staff. If at any stage there is a police request, the school may be required to provide the authorities with access to the device and personal holdings associated with its use.

Acceptable Use Agreement

PARENT COPY:

The following is to be READ and COMPLETED by both the STUDENT and PARENT/LEGAL GUARDIAN:

- We have read, understood and accept BYO iPad Acceptable Use Policy.
- We agree to abide by the above rules.
- We are aware that any breaches of the Student Responsible Behaviour Plan may result in my/my child's immediate removal from the system for a specified period as per the school's Student Responsible Behaviour Plan and in relation to the severity of the offence.

Student's Name: ....…………………………… **Year:** ....
(PLEASE PRINT)
Student's Signature: ....……….…….............................. **Date:** / /
Parent's/Guardian's Name: ....……...……................................
(PLEASE PRINT)
Parent's/Guardian's Signature: ....……………………….......................... **Date:** / /

✄*…….*

SCHOOL COPY:

The following is to be READ and COMPLETED by both the STUDENT and PARENT/LEGAL GUARDIAN:

- We have read, understood and accept the BYO iPad Acceptable Use Policy.
- We agree to abide by the above rules.
- We are aware that any breaches of the Student Responsible Behaviour Plan may result in my/my child's immediate removal from the system for a specified period as per the school's Student Responsible Behaviour Plan and in relation to the severity of the offence.

Student's Name: ....……………………………… **Year:** ....
(PLEASE PRINT)
Student's Signature: ....……...……………............................ **Date:** / /
Parent's/Guardian's Name: ....………............................……................................
(PLEASE PRINT)
Parent's/Guardian's Signature: ....……………………...........…........................... **Date:** / /

Pimpama State School BYO iPad Prep, Year 1, Year 2 and Year 3 Minimum Device Specifications

Before acquiring a device to use at Pimpama State School, the parent or caregiver and student should be aware of our specification of appropriate device type, operating system requirements and software. These specifications relate to the suitability of the device to enable class activities, meet student needs and promote safe and secure access to the department's network.

It is important to have a current iPad so that it can connect to our school network, is capable of Air Dropping, and can update to the latest iOS operating system so that it is therefore able to run the most current apps.

Below is a link to the most current iPads:
https://www.apple.com/au/ipad/compare/#ipad-pro-10-5,ipad

The most current iPads (October 2019) compatible with iOS 13 are:

- 12.9-inch iPad Pro 3rd generation (2018 model)

- 12.9-inch iPad Pro 2nd generation

- 12.9-inch iPad Pro 1st generation

- 11-inch iPad Pro (2018 model)

- 10.5-inch iPad Pro

- 9.7-inch iPad Pro

- iPad 6th generation (2018 model)

- iPad 5th generation (2017 model)

Remember it must be able to update to at least iOS 13, and be able to Air Drop. iPads can be purchased from any store you choose.

Security and Insurance

While the BYO iPads will be securely stored during the day whilst your child is at school, parents are encouraged to seek personal insurance against damage and theft. Check with your preferred insurance company (or even the iPad reseller) about your personal insurance, at home and to and from school, for your iPad.
All iPads will require a protective case when being transported. This will be an additional cost but is well worth the outlay as it is the best form of insurance for iPads and will often protect the device from impacts and accidents.
An additional sleeve to place the iPad cover in is also recommended.

Some examples of appropriate iPad cases are below:

Charging the Device and Battery Maintenance

iPads will need to be brought to school fully charged and ready for use throughout the day. Students will not need to bring any power supply as each classroom has a charging station if the iPad needs to be charged.