

Parents/Carers & Staff Responsibilities

Pimpama State School



The table below explains the Pimpama expectations for parents/carers when visiting our school and the standards we commit to as a staff.

PRIDE

| <i>What we expect to see from you</i> | <i>What you can expect from us</i> |
|---|--|
| You make an appointment to speak with the class teacher or principal to discuss any matters relating to your child. | We will respond as soon as practicable to your request for an appointment and negotiate a mutually agreeable date and time with you. |
| You are respectful in your conversations at home about school staff. | We will ensure positive behaviours are role modelled for all students. |
| You leave and collect your child from the designated area at school. | We will give clear guidance about a designated area for parents/carers to leave and collect students. |

INTEGRITY

| <i>What we expect to see from you</i> | <i>What you can expect from us</i> |
|--|--|
| You respect the obligation of staff to maintain student and family privacy. | We will maintain confidentiality about information relating to your child and family. |
| You ensure your children attend school every day and notify the school promptly of any absences or changes in contact details. | We will create a safe, supportive and inclusive environment for every student. |
| You recognise people are different and will be non-judgemental, fair and equitable to others in the school community. | We will welcome and celebrate a diverse school community with recognition of significant social, cultural and historical events. |

MANNERS

| <i>What we expect to see from you</i> | <i>What you can expect from us</i> |
|--|---|
| You speak respectfully with staff with regards to your child. | We will speak respectfully to you and your children. |
| You will make an appointment to speak to a member of the school. | We will provide time to speak to you about your concerns. |
| You will use appropriate verbal and non-verbal language when interacting with staff, parents/carers and students when on school grounds. | We will address incidents of verbal misconduct. |

PARTNERSHIPS

| <i>What we expect to see from you</i> | <i>What you can expect from us</i> |
|---|---|
| You share relevant information about your child's learning, social and behavioural needs with school staff. | We will share relevant information with you about your child's learning, social and behavioural progress at school. |
| You take a positive, solution-focused approach to resolving complaints. | We will nominate a contact person for you to work with to resolve a school related complaint. |
| You respect school, student and staff privacy in your online communications. | We will act quickly to address social media issues that affect staff, students or families. |

ACCEPTANCE

| <i>What we expect to see from you</i> | <i>What you can expect from us</i> |
|--|--|
| You seek out opportunities to provide positive feedback to the classroom teacher about their work with the class, a student or colleagues. | We will work closely with families to accommodate their personal needs, including work commitments, finances and family structure. |
| You help your child to see the strengths and benefits in diversity and difference in their classmates. | We will promote every child's individuality and build a cohesive, inclusive classroom and school culture. |
| You notice when others need help, parents/carers, staff and students, and ask if there is anything you do to assist. | We will check in with you about your child's needs or any support your family may require. |

MORALITY

| <i>What we expect to see from you</i> | <i>What you can expect from us</i> |
|---|---|
| You will model appropriate behaviours to your child, including punctuality. | We will encourage your child to be the best they can be. |
| You will give staff the opportunity to investigate incidents. | We will investigate all incidents of concern and respond appropriately. |
| You will adhere to school rules and procedures. | We will ensure rules are clear and communicated. |

ACCOUNTABILITY

| <i>What we expect to see from you</i> | <i>What you can expect from us</i> |
|--|--|
| You support your child to meet the learning and behavioural expectations at school. | We are clear about our learning and behavioural expectations, and we will contact you to provide regular feedback about your child's progress. |
| You stay informed about school news and activities by reading the school newsletter and other materials sent home by school staff. | We will use the electronic school newsletter as the primary means of notifying parents/carers about school news, excursions or events. |
| You approach the class teacher or principal if you are concerned about the behaviour of a staff member, another student or parent. | We will work with every family to quickly address any complaints or concerns about the behaviour of staff, students or other parents/carers. |